

LUMBEE TRIBE OF NORTH CAROLINA

CLLO-2016-1006-01

DATE: OCTOBER 6, 2016

"FISCAL YEAR OCTOBER 1, 2016 - SEPTEMBER 30, 2017 LUMBEE TRIBAL BUDGET ORDINANCE"

WHEREAS, The Lumbee Tribe of North Carolina, a recognized Indian Tribe of the State of North Carolina subject to the Constitution of the Lumbee Tribe of North Carolina and its inherent powers of self-government; and

WHEREAS, Article VII, Section 1-b of the Constitution of the Lumbee Tribe of North Carolina delegates all legislative authority to the Tribal Council; and

WHEREAS, The Tribal Council has the authority to approve, enact and amend the annual fiscal year budget and budget process; and

WHEREAS, The Tribal Council is responsible for oversight and review of all budget components and,

WHEREAS, The Tribal Council has the authority and fiduciary responsibility to ensure compliance with all program funding and allocations,

THEREFORE, Be it enacted by the Tribal Council of the Lumbee Tribe of North Carolina the following ordinance shall be adopted and cited as the "**FISCAL YEAR OCTOBER 1, 2016 - SEPTEMBER 30, 2017 LUMBEE TRIBAL BUDGET ORDINANCE**", subject to all inclusions and provisions:

SECTION 1. NAHASDA REVENUE**GL CODE LINE ITEM**

4000 Grant Revenue (16-17)	12,896,264.00
4001 Grant Revenue Carry Over (14-15)	2,593,914.99
4100 Mortgage Payments	892,500.00
4110 Rental (Elderly Sites)	141,600.00
4111 Rental (Other Grants)	89,408.17
4115 37 Stock (NAHASDA SUPPORTED)	628,299.65
4116 37 Stock (Rental)	138,600.00
4116-U 37 Stock (Rental generated unrestricted funds)	26,400.00
4117 BGC club fees	20,000.00
4118 Misc (land, vending, rentals)	64,944.00
4119 User Fees (community buildings)	18,500.00
4120 37 Stock (Crime Prevention)	40,000.00
4121 37 Stock Admin	30,000.00
4122 HUD-VASH Admin	20,400.00
4123 LIHEAP Admin	42,000.00
4124 Project ACCESS Admin	27,622.45
4125 Vocational Rehab Admin	27,259.23
4126 CSBG Admin	7,700.00
4127 END Admin	7,693.88
4180 Interest Income	1,000.00
4186 Sales Tax Refund	90,000.00

TOTAL NAHASDA REVENUE**\$ 17,804,106.37**

Section 1.1 General Provisions

- 1.1a All funds not expended, invoiced or contractually obligated by the end of the June 30, 2017 will remain in the line item originally budgeted and be reported to the Finance Committee for budgeting purposes at their scheduled meeting in July 2017. The projected amounts for July, August and September will also be reported separately per line item.
- 1.1b All funds not expended, invoiced or contractually obligated by the end of the budget year (September 30, 2017) will remain in the line item originally budgeted and be reported to the Finance Committee for budgeting purposes at their scheduled meeting in November.

Section 2. Appropriations for Rehabilitation

GL CODE LINE ITEM

5000	Salaries	
5001	Rehabilitation Manager	63,386.91
5002	Rehabilitation Secretary/File Clerk	32,440.97
5003	Intake Specialist -1	29,120.00
5004	Contractor Compliance Specialist -1	29,592.58
5005	Homeowner Compliance Specialist	29,120.00
5006	Research Compliance Specialist	29,120.00
5007	Compliance Specialist -1	29,700.00
5008	Rehabilitation Coordinator	43,378.40
5009	Contractor Payable Specialist	29,675.32
5010	Inspector 1	43,378.34
5011	Inspector -2	43,378.34
5012	Client Relations Coordinator	32,280.00
	Subtotal	\$ 434,570.86
6310	Audit-Compliance Only See Provision 2.1 a	5,792.08
6600	Office Supplies	8,925.00
6610	Information Technology	2,500.00
6620	Office Furniture	1,700.00
6630	Communications	11,109.00
6635	Utilities	4,500.00
6800	Copier Equipment	3,450.00
6820	Security System	100.00
6900	Printing	1,000.00
6920	Subscription/Membership Dues. See Provision 2.1 b	300.00
6930	Credit & Criminal Reports	3,000.00
7000	Professional Development Travel	5,000.00
7750	Contractual Services -Site Maintenance. See Provision 2.1c	1,000.00
8000	Emergency Rental Assistance. See Provision 2.1d	50,000.00
8001	Rehabilitation	1,154,932.08
8002	Mobile Home Replacement. See Provision 2.1e	1,250,000.00
8003	Non-Emergency	1,070,752.11
8005	HVAC	295,881.75
8410	Miscellaneous	500.00
8900	Vehicle Purchase	25,000.00
8905	Vehicle Operation	20,000.00
	Subtotal	\$ 3,915,442.02

TOTAL Appropriations -Rehabilitation**\$ 4,350,012.88****Section 2.1 General Provisions -Rehabilitation**

- 2.1a Audit expense payments will be restricted to the accounting firm of S. Preston Douglas. This applies to the entirety of this document.
- 2.1b Subscription/Membership dues to be paid will include; NAIHC, ACET and NCAI and any other of such to become eligible and allowable by the funding source. This applies to the entirety of this document.
- 2.1c Contractual Services-Site Maintenance will include trash removal and pest control only. This applies to the entirety of this document.
- 2.1d Emergency Rental Assistance- payments will adhere to the current policy documents of the Tribe.
- 2.1e Mobile Home Replacement will be accomplished by the purchase of new Mobile Homes or the refurbished repossessed mobile homes originally purchased by the Tribe.
- 2.1f Indian preference policy will be strictly adhered to . This applies to the entirety of this document.
- 2.1g HUD procurement policy shall be strictly adhered to. This applies to the entirety of this document.

SECTION 3. Appropriations - Homeownership/ New Construction**GL CODE LINE ITEM**

5000	Salaries	
5013	New Construction Manager	61,443.20
5014	Intake Specialist -2	33,737.60
5015	Construction Coordinator -1	43,377.78
5016	Construction Coordinator -2	43,377.78
5017	Contractor Compliance Specialist -2	31,137.60
5018	Housing/Financial Education Manager	55,120.00
5019	Housing Specialist -1	34,504.12
5020	Housing Specialist -2	32,440.97
5021	Cost Analyst	63,384.05
5022	HVAC	40,113.92
	Subtotal	\$ 438,637.02
6060	PSV-Supplement for Rent. See Provision 3.1a	240,000.00
6061	PSV-Title VI Loan Repayment	258,312.96
6300	Legal-Direct Tribal Member Services	5,000.00
6310	Audit-Compliance Only	2,000.00
6600	Office Supplies	11,000.00
6610	Information Technology	1,500.00
6615	Software	1,000.00
6620	Office Furniture	1,800.00
6630	Communication	10,520.00
6635	Utilities	6,000.00
6800	Copier Equipment	3,105.00
6820	Security System	100.00
6900	Printing	500.00
6920	Subscription/Membership Dues	300.00
6930	Credit & Criminal Reports	2,000.00
7000	Professional Development Travel	5,000.00
7750	Contractual Services-Site Maintenance	1,000.00

7752 Contractual Services-Professional	2,000.00
8010 Emergency Mortgage See Provision 3.1b	150,000.00
8011 DPM Assistance See Provision 3.1c	700,000.00
8121 Transitional House Dist# 10	150,000.00
8030 Construct/Purchase of Homes	3,342,802.03
8031 Maintenance/Development. See Provision 3.1d	500.00
8068 District 1 Elderly Site GY11	1,522,611.00
TBD PBGC Tile Floor	35,000.00
8100 Land Purchase	15,000.00
8202 Upkeep District 2	15,000.00
8203 Upkeep District 3	15,000.00
8204 Upkeep District 4	15,000.00
8205 Upkeep District 5	15,000.00
8206 Upkeep District 6,7,8	15,000.00
8209 Upkeep District 9	15,000.00
8211 Upkeep District 11	15,000.00
8214 Upkeep District 14	15,000.00
8410 Miscellaneous	500.00
TBD Student Housing Bldg/Utilities	250,000.00
8900 Vehicle Purchase	25,000.00
8905 Vehicle Operation	25,000.00
Subtotal	\$ 6,887,550.99
TOTAL Appropriations - Homeownership/ New Construction	\$ 7,326,188.01

Section 3.1 General Provisions Homeownership/ New Construction

- 3.1a PSV-Supplement for rent will only be paid in the event there are no housing vouchers received by the Tribe. If vouchers are received there will be no further payments form this Line Item for units covered by a voucher.
- 3.1b Emergency Mortgage - payments will adhere to the current policy documents of the Tribe.
- 3.1c DPM assistance- payments will adhere to the current policy documents of the Tribe.
- 3.1d Maintenance/Development will include street repairs and infrastructure for existing tribal owned property only.
- 3.1e Upkeep Districts (1-14) will include lawn care, janitorial services, utilities at buildings and outside buildings as needed.

Section 4. Appropriations- Elderly Rental

GL CODE LINE ITEM

5000 Salaries	
5023 Site Housing Specialist -1	33,738.71
5024 Maintenance I-1	33,529.60
5025 Maintenance I-2	33,529.60
5026 Maintenance I-3	33,529.60
5027 Maintenance I-4 50%	16,764.80
Subtotal	\$ 151,092.31

6310 Audit-Compliance Only	1,243.09
6600 Office Supplies	4,000.00
6610 Information Technology	500.00
6620 Office Furniture	1,000.00
6630 Communications	6,000.00
6635 Utilities See Provision 4.1a	23,000.00
6800 Copier Equipment	2,000.00
6805 Yard Equipment	10,000.00
6820 Security System	1,200.00
6930 Cedit & Criminal Reports	1,000.00
7750 Contractual Services-Site Maintenance	10,000.00
7770 Modernization . See Provision 4.1b	25,000.00
8410 Miscellaneous	500.00
8905 Vehicle Operations	10,000.00
Subtotal	\$ 95,443.09
TOTAL Appropriations- Elderly Rental	\$ 246,535.40

Section 4.1 General Provisions - Elderly Rental

- 4.1a Funds will pay only those utility expenses incurred at the sites, Saddletree Estates, Heritage Haven, Lumbee Heritage and Stedman Estates.
- 4.1b Funds will pay only those expenses required for rehabilitation for the sites stated in 4.1a.

Section 5. Appropriations- Youth Services

GL CODE LINE ITEM

5000 Salaries	
5028 Youth Services Manager	54,800.00
5029 Culture Enrichment Coordinator-1	34,785.30
5030 Culture Enrichment Coordinator-2	29,120.00
5031 Admin Specialist	29,120.00
5032 Unit Coordinator-1	36,400.00
5033 Unit Coordinator-2	36,400.00
5034 Unit Coordinator-3	36,400.00
5035 Unit Coordinator-4	36,400.00
5036 Unit Coordinator- 5	36,400.00
5037 Unit Coordinator -6	36,400.00
5038 Receptionist	15,600.00
5039 P/T Youth Coordinator-1	13,188.00
5040 P/T Youth Coordinator-2	13,188.00
5041 P/T Youth Coordinator-3	13,188.00
5042 P/T Youth Coordinator-4	13,188.00
5043 P/T Youth Coordinator-5	13,188.00
5044 P/T Youth Coordinator-6	13,188.00
5045 P/T Youth Coordinator-7	13,188.00
5046 P/T Youth Coordinator-8	13,188.00
5047 P/T Youth Coordinator-9	13,188.00
5048 P/T Youth Coordinato-10	13,188.00
5049 P/T Youth Coordinator-11	13,188.00
5050 P/T Youth Coordinator-12	13,188.00

5051 P/T Youth Coordinator-13	13,188.00
5052 P/T Youth Coordinator Mentor-1 (see BGC 5052)	4,297.06
5053 P/T Youth Coordinator Mentor-2 (see BGC 5053)	4,297.06
5054 P/T Youth Coordinator Mentor-3 (see BGC 5054)	4,297.06
5055 P/T Youth Coordinator Mentor-4 (see BGC 5055)	4,297.06

Subtotal Salaries \$ **570,457.54**

6310 Audit-Compliance Only	7,500.00
6600 Supplies/Meetings	10,000.00
6610 Information Technology	5,360.00
6612 Program Supplies	50,000.00
6615 Software	6,000.00
6620 Office Furniture	5,000.00
6630 Communications	18,000.00
6635 Utilities . See Provision 5.1a	50,000.00
6800 Copier Equipment	9,000.00
6810 Building Maintenance See Provision 5.1b	8,000.00
6820 Security System	2,000.00
6900 Printing	1,500.00
6920 Subscription/Membership Dues	5,000.00
6930 Criminal Reports/Credit	1,000.00
7000 Professional Development Travel	18,000.00
7002 Participant Travel	5,000.00
7750 Contractual Services- Site Maintenance	15,000.00
7755 Cultural Services	5,000.00
7765 Pow Wow	40,000.00
8410 Miscellaneous	500.00
8900 Vehicle Purchase	35,000.00
8905 Vehicle Operation	50,000.00

Subtotal \$ **346,860.00**

TOTAL Appropriations- Youth Seviles \$ **917,317.54**

Section 5.1 General Provisions - Youth Services

- 5.1a Only those expenses for Pembroke, Southern Spirit, First Nation and Hawkeye BGC utilities will be paid from this line item.
- 5.1b Only those expenses for Pembroke, Southern Spirit, First Nation and Hawkeye BGC building maintenance will be paid from this line item.
- 5.1c In light of the unique issues involved with employment in this department, the interview process will include the Youth Services Manager. There will be no lateral transfers into the Youth Services Department without going through the interview process.

SECTION 6. Appropriations - Veterans

GL CODE LINE ITEM

5000 Salaries	
5056 Administrative Specialist	30,075.67
Subtotal	\$ 30,075.67

6310 Audit-Compliance Only	445.54
6600 Office Supplies	5,000.00
6615 Software	800.00
6630 Communications	3,800.00
6635 Utilities	1,700.00
6641 Office Lease Space	18,000.00
6800 Copier Equipment	4,700.00
7000 Professional Development Travel	5,500.00
8410 Miscellaneous	500.00
Subtotal	\$ 40,445.54
TOTAL Appropriations- Veteran Services	\$ 70,521.21

Section 6.1 General Provisions - Veterans

6.1a A report will be submitted to the Finance committee of monthly rent amount upon moving to a new location.

Section 7. Appropriations- Crime Prevention

GL CODE LINE ITEM

5000 Salaries	
5057 Security Officer Supervisor	35,000.00
5058 Security Officer - 1	28,000.00
5059 Security Officer - 2	28,000.00
5060 Security Officer - 3	28,000.00
5061 Security Officer - 4	28,000.00
5062 Security Officer - 5	28,000.00
5063 Security Officer - 6	28,000.00
5064 Security Officer - 7	28,000.00
5065 Maintenance- 5	28,000.00
5066 P/T Lifeguard/Concessions- 1	7,000.00
5067 P/T Lifeguard/Concessions- 2	7,000.00
5068 P/T Lifeguard/Concessions- 3	7,000.00
5069 P/T Lifeguard/Concessions- 4	7,000.00
5070 P/T Lifeguard/Concessions- 5	7,000.00
Subtotal Salaries	\$ 294,000.00
6310 Audit- Compliance Only	500.00
6600 Office Supplies	1,000.00
6610 Information Technology	2,000.00
6630 Communications	3,310.00
6800 Copier Equipment	750.00
TBD Pool - See Provision 7.1a	100,000.00
TBD Stick Ball Field - See Provision 7.1b	50,000.00
7000 Professional Development Travel	2,500.00
8410 Miscellaneous	500.00
8900 Vehicle-Purchase	100,000.00
8905 Vehicle Operation	10,000.00
Subtotal	\$ 270,560.00

TOTAL Appropriations - Crime Prevention \$ **564,560.00**

Section 7.1. General Provisions - Crime Prevention

- 7.1a Additional funds contingent upon actual quotes.
- 7.1b Additional funds contingent upon actual quotes.

Section 8. Appropriations - Information Support

GL CODE LINE ITEM

5000	Salaries	
5071	IT Manager	50,000.00
5072	Network Administrator	48,880.00
5073	IT Specialist	50,000.00
5074	Tribal Housing Office Manager	34,059.79
5075	Main Office Receptionist-1	30,275.53
5076	Main Office Receptionist-2	27,996.80
	Subtotal Salaries	\$ 241,212.12
6310	Audit-Compliance Only	1,000.00
6600	Supplies/Meetings	1,000.00
6610	Information Technology	2,000.00
6615	Software	5,000.00
6630	Communications	2,000.00
6635	Utilities	3,000.00
6800	Copier Equipment	800.00
6900	Printing	1,000.00
6910	Advertising -See Provision 8.1a	50,000.00
6920	Subscriptions/Membership Dues	600.00
7000	Professional Development Travel	2,000.00
7750	Contractual Services -Site Maintenance	5,000.00
8410	Miscellaneous	500.00
8905	Vehicle Operation	5,000.00
	Subtotal	\$ 78,900.00
	TOTAL Appropriations - Information Support Services	\$ 320,112.12

Section 8.1 General Provisions - Information Support Services

- 8.1a Advertising expenses will include (4) billboards to achieve the best positive exposure for the "Housing Program" of the Lumbee Tribe.

Section 9. Appropriations - Human Resources

GL CODE LINE ITEM

5000	Salaries	
5077	Human Resource Manager	54,223.04

5078 P/T Administrative Specialist		11,429.60
Subtotal	\$	65,652.64
6310 Audit- Compliance Only		2,700.00
6600 Supplies/Meetings		2,500.00
6610 Information Technology		1,128.89
6615 Software		1,000.00
6630 Communications		4,000.00
6635 Utilities		2,000.00
6800 Copier Equipment		1,000.00
6820 Security System		100.00
6920 Subscription/Membership Dues		3,000.00
6930 Credit/Criminal Reports		1,000.00
7000 Professional Development Travel		1,000.00
8410 Miscellaneous		500.00
8905 Vehicle Operation		500.00
Subtotal	\$	20,428.89
TOTAL Appropriations - Human Resources	\$	86,081.53

Section 9.1 General Provisions - Human Resources

9.1a The Tribal Council will be noticed upon completion of evaluation of employees.

Section 10. Appropriations - Administration

GL CODE LINE ITEM

5000 Salaries		
5079 Tribal Administrator		90,000.00
5080 Director of Governmental Affairs		86,895.74
5081 Housing Director		86,895.74
5082 Housing Director Administrative Assistant		41,582.62
5083 Legal and Compliance Officer		80,000.00
5084 Executive Assistant		35,744.72
5085 Housing Service Coordinator II See Provision 10.1a		45,000.00
Subtotal Salaries	\$	466,118.82
6310 Audit-Compliance Only		7,076.00
6600 Supplies/Meetings		15,000.00
6610 Information Technology		2,500.00
6615 Software		2,000.00
6620 Office Furniture		500.00
6630 Communications		15,000.00
6635 Utilities		8,500.00
6800 Copier Equipment		9,000.00
6820 Security System		1,200.00
6900 Printing		10,000.00
7000 Professional Development Travel		5,000.00

8410	Miscellaneous	500.00
8905	Vehicle Operation	5,000.00

Subtotal		\$ 81,276.00
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TOTAL Appropriations - Administration		\$ 547,394.82
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Section 10.1 General Provisions - Administrations

10.1a Due to the nature and hours required for the Housing Service Coordinator II position , a cell phone will be provided.

Section 11. Appropriations - Planning

5000	Salaries	
5086	Program Manager/Grants Manager	46,800.00

Subtotal		\$ 46,800.00
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6310	Audit-Compliance Only	500.00
6600	Supplies/Meetings	1,000.00
6610	Information Technology	500.00
6630	Communications	1,500.00
6635	Utilities	2,500.00
6800	Copier Equipment	600.00
7000	Professional Development Travel	1,000.00
7760	Consultant. See Provision 11.1a	2,000.00
8410	Miscellaneous	500.00
8905	Vehicle Operation	1,000.00

Subtotal		\$ 11,100.00
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TOTAL Appropriations - Planning		\$ 57,900.00
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Section 11.1 General Provisions - Planning

11.1a Funds will be restricted to the Planning department.

Section 12. Appropriations - Finance

GL CODE LINE ITEM

5000	Salaries	
5087	Director of Finance	83,803.92
5088	Bookkeeper I	43,182.07
5089	Accounting Tech	42,000.00
5090	Data Entry	34,320.00
5091	Procurement	34,320.00
5092	Payroll/Filing Clerk	30,888.00
5093	Collections Specialist	30,482.30

Subtotal		\$ 298,996.29
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6160 Transaction Fees	8,000.00
6310 Audit	3,118.81
6600 Supplies/Meetings	5,300.00
6610 Information Technology	1,000.00
6620 Office Furniture	900.00
6630 Communications	5,000.00
6635 Utilities	4,200.00
6800 Copier Equipment	4,200.00
6820 Security System	60.00
7000 Professional Development Travel	1,000.00
7760 Consultant. See Provision 12.1a	5,000.00
8410 Miscellaneous	500.00
8905 Vehicle Operation	500.00
Subtotal	\$ 38,778.81

TOTAL Appropriations - Finance \$ **337,775.10**

Section 12.1 General Provisions - Finance

12.1a Funds will be restricted to the Finance department.

12.1b The Director of Finance will hold a CPA certification within six months from the effective date of this document. Salary to be reevaluated at that time.

Section 13. Appropriations - Asset Management

GL CODE LINE ITEM

5000 Salaries	
5094 Asset Manager	55,000.00
5095 Asset Manager Specialist	36,000.00
5096 Community Resource Coordinator	32,157.84
5097 Custodian - 1	25,000.00
5098 Custodian - 2	25,000.00
Subtotal	\$ 173,157.84
6205 Property Insurance (NAHASDA)	224,285.00
6210 Property Tax (PILOT)	138,000.00
6310 Audit-Compliance Only	500.00
6600 Supplies/Meetings	3,600.00
6610 Information Technology	2,500.00
6615 Software	3,000.00
6630 Communications	5,498.00
6635 Utilities	2,917.00
6800 Copier Equipment	2,119.81
6810 Building Maintenance (Turtle Office only)	25,000.00
6820 Security System	500.00
6900 Printing	1,000.00
6920 Subscriptions/Membership Dues	300.00

7000 Professional Development Travel	2,000.00
8120 Rehabilitation on Rental Properties	10,000.00
8121 Transitional Housing - UpKeep	40,000.00
8123 Repossession/Rehab. See Provision 13.1a	100,000.00
8410 Miscellaneous	500.00
8905 Vehicle Operation	6,500.00

Subtotal \$ **568,219.81**

TOTAL Appropriations - Asset Management \$ **741,377.65**

Section 13.1 General Provisions Asset Management

13.1a Funds will be used to repair properties that have been repossessed by the Tribe.

Section 14. Appropriations -37 Stock

GL CODE LINE ITEM

5000 Salaries	
5099 37 Stock Housing Manager	55,000.00
5100 Site Housing Specialist -2	33,737.54
5101 Site Housing Specialist -3	33,737.34
5102 Maintenance II	43,377.84
5103 Maintenance I-6	33,529.60
5104 Maintenance I-7	33,529.60
5105 Maintenance I-8	33,529.60
5106 Maintenance I-9	33,529.60
5107 Maintenance I - 4- 50%	16,764.80

Subtotal Salaries \$ **316,735.92**

6000 Administrative Services	30,000.00
6310 Audit-Compliance Only	2,000.00
6600 Supplies/Meetings	1,000.00
6610 Information Technology	1,000.00
6630 Communications	6,000.00
6635 Utilities . See Provision 14.1a	30,000.00
6800 Copier Equipment	2,009.10
TBD Playground Equipment	15,000.00
6805 Yard Equipment	5,000.00
6820 Security System	1,200.00
6930 Credit & Criminal Reports	600.00
7000 Professional Development Travel	2,000.00
7750 Contractual Services-Site Maintenance	38,394.81
7751 Security Services. See Provision 14.1b	40,000.00
7770 Modernization. See Provision 14.1c	51,677.27
8410 Miscellaneous	500.00
8905 Vehicle Operation	15,000.00

\$ **241,381.18**

Total Appropriations- 37 Stock \$ **558,117.10**

Section 14.1. General Provisions- 37 Stock

- 14.1a Only those utility expenses for the following sites will be paid from this line item; Hawkeye Sands and Red Hill Apartments.
- 14.1b Only those security expenses for the sites stated in 14.1a will be paid from this line item.
- 14.1c Only those expenses required for rehabilitation for those sites stated in 14.1a will be paid from this line item.

Section 15. Appropriations- Tribal Council

GL CODE LINE ITEM

6600 Supplies/Meetings	7,000.00
6920 Subscription/Membership Dues	10,000.00
7000 Professional Development Travel	175,000.00

Total Appropriations- Tribal Council \$ **192,000.00**

Section 15.1 General Provisions

- 15.1a Funds to be paid upon the request from the Chair of the Finance committee or a designated committee member.

Section 16. Insurance- NAHASDA Appropriations

GL CODE LINE ITEM

Workman's Compensation	\$	90,506.18
General Liability	\$	119,070.00
Auto	\$	81,587.00

Total Appropriation- Insurance \$ **291,163.18**

Section 16.1. General Provisions- Insurance

- 16.1a Prior to the termination date of the current policies, bids will be procured to achieve the best possible coverage at the most economical cost. The Declaration page from the previous policy along with full coverage information along with the increased cost will be submitted to the Finance committee as soon as is necessary to prevent a lapse in coverage and allow for the budget amendment process. This requirement applies to the entirety of this document.

Section 17. Appropriations - Fringe Benefits

GL CODE LINE ITEM

Health Insurance	307,156.98
Life	10,461.96
Vision	5,633.70
Dental	32,556.34
401K See Provision 17.1a	67,644.13

Total Appropriations - Fringe Benefits **\$423,453.11**

Section 17.1. General Provision- Fringe Benefits

17.1a Funds will match employee contributions up to five (5) percent.

Section 18. Appropriations -Tax Liabilites

GL CODE LINE ITEM

SS/MEDI	264,583.98
SUTA	37,612.74

Total Appropriations- Tax Liabilities **\$302,196.72**

Section 19. Appropriation - Longevity

GL CODE LINE ITEM

Longevity	21,400.00
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TOTAL Appropriations- Longevity **\$21,400.00**

Section 19.1. General Provisions- Longevity

19.1a Employees will qualify for longevity after five years of continuous employment with the Lumbee Tribe, payments will not exceed \$600.00.

Section 20. Appropriations- Tribal Administration Building Loan

GL CODE LINE ITEM

Tribal Building Loan	380,000.00
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Total Appropriations- Tribal Administration Building Loan **\$ 380,000.00**

Section 20.1. General Provisions- Tribal Administration Building Loan

20.1a The loan on the Tribal Administration building will be paid in its' entirety upon the effective date of this document . The payoff amount will be reported to the Finance committee at the next scheduled meeting.

Section 21. Appropriations- Legal Services

GL CODE LINE ITEM

6300 Legal Services	70,000.00
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Total Appropriations- Legal Services **\$ 70,000.00**

Section 21.1. General Provisions- Legal Services

21.1a Funds to be used for evictions and foreclosures only, to the extent other legal matters need to be funded from this line item, these items can be brought to the Tribal Council in the form of a budget amendment.

TOTAL NAHASDA APPROPRIATIONS \$ **17,804,106.37**

Section 22. CSBG Revenue

GL CODE LINE ITEM

4126 Grant Revenue	257,868.00
4190 CSBG ID Card Income	2,500.00
Total Revenue	\$ 260,368.00

Section 22.1 Appropriations- CSBG

GL CODE LINE ITEM

5000 Salaries	
5108 Department Manager 6% . (See LIHEAP 5108)	4,000.00
5109 Enrollment Manager	45,760.00
5110 Data Entry Clerk-Geneologist	35,744.72
5111 P/T Transporter	11,440.00
Subtotal	\$ 96,944.72
6000 Administrative Services (Indirect Cost)	7,700.00
6020 General Assistance. See Provision 22.3a	78,839.71
6600 Supplies/Meetings	7,500.00
6615 Software	2,700.00
6630 Communications	500.00
6635 Utilities	1,800.00
6641 Rent	18,878.06
6800 Copier Equipment	3,400.00
6910 Advertising/Media	500.00
6920 Subscriptions/Membership Dues	550.00
7000 Professional Development Travel	1,000.00
7750 Contractual Services	1,000.00
8410 Miscellaneous	1,000.00
Subtotal	\$ 125,367.77

Section 22.2 . Appropriations- Insurance, Fringe, Tax Liabilities, Longevity.

GL CODE LINE ITEM

Insurance, Fringe, Tax Liabilities, Longevity		38,055.51
Subtotal	\$	38,055.51
Total Appropriations- CSBG	\$	260,368.00

Section 22.3. General Provisions- CSBG

22.3a Funds will be used for each district as designated by each Tribal Council member.

Section 23. LIHEAP Revenue

GL CODE LINE ITEM

4123 LIHEAP		1,536,255.00
Total Revenue	\$	1,536,255.00

Section 23.1. Appropriations - LIHEAP

GL CODE LINE ITEM

5000 Salaries		
5108 Department Manager (see CSBG 5108)		61,200.00
5112 Compliance Specialist		36,920.00
5113 Program Specialist		30,160.00
5114 Intake Specialist		29,700.00
5115 Intake Specialist		29,700.00
5116 Intake Specialist		29,700.00
5117 Receptionist/Admin Assistant		29,700.00
5118 P/T Intake Specialist		20,820.00
Subtotal	\$	267,900.00
6000 Administrative Services		46,000.00
6050 Heating Assistance Program-Direct Payments.		706,358.62
6051 CIP Assistance LIHEAP		295,846.84
6054 2% Home Energy Need Asst.		4,000.00
6300 Legal Services. See Provision 23.3a		2,000.00
6310 Audit		3,232.04
6600 Supplies/Meetings		14,000.00
6610 Information Technology		2,000.00
6630 Communications		8,000.00
6635 Utilities		4,100.00
6641 Rent		25,426.11
6900 Printing		10,000.00
6910 Advertising/Media		2,500.00
7000 Professional Development Travel		15,000.00
7750 Contractual Services -Site Maintenance		1,000.00
7752 Contractual Services- Professional. See Provision 23.3b		10,000.00
8410 Miscellaneous		500.00
Subtotal	\$	1,149,963.61

Section 23.2. Appropriations- Insurance, Tax Liabilities, Fringe, Longevity.

23.2.a Insurance, Tax Liabilities, Fringe, Longevity 118,391.39

Subtotal \$ 118,391.39

Total Appropriations- LIHEAP \$ 1,536,255.00

Section 23.3 General Provisions-LIHEAP

23.3a Funds to be used for LIHEAP only

23.3b Funds to be used for LIHEAP only

Section 24. Vocational Rehabilitation Revenue

GL CODE LINE ITEM

4125 Vocational Rehabilitation 489,382.00

Total Revenue \$ 489,382.00

Section 24.1 Appropriations- Vocational Rehabilitation

GL CODE LINE ITEM

5000 Salaries
5119 Director 57,000.00
5120 Counselor 43,000.00
5121 Counselor 40,000.00
5122 Administrative Assistant 30,500.00
5123 PT Rehab Tech 13,000.00
5124 PT Rehab Tech 6,000.00

Subtotal \$ 189,500.00

6000 Administrative Services 27,012.00
6072 Services to Consumers 144,717.81
6600 Supplies/Meetings 6,000.00
6615 Software 1,350.00
6630 Communications 4,000.00
6641 Rent 20,400.00
6800 Copier Equipment 2,800.00
7000 Professional Development Travel 13,700.00
7750 Contractual Services. See Provision 24.3a 9,000.00

Subtotal \$ 228,979.81

Section 24.2 Appropriations - Insurance, Tax Liabilities. Fringe, Longevity.

GL CODE LINE ITEM

Insurance, Tax Liabilities, Fringe, Longevity 70,902.19

Subtotal \$ 70,902.19

Total Appropriations \$ 489,382.00

Section 24.3 General Provisions - Vocational Rehabilitation

24.3a Funds to be used for Vocational Rehabilitation only.



Section 25. END Year 3 Revenue

GL CODE LINE ITEM

4127 END 311,984.03

Total Revenue \$ **311,984.03**

Section 25.1 Appropriations -END YR 3

GL CODE LINE ITEM

5000 Salaries
5125 Program Manager 51,376.00
5126 Community Outreach Specialist- 1 34,611.20
5127 Community Outreach Specialist -2 34,611.20
5128 Administrative Assistant 31,907.20

Subtotal \$ **152,505.60**

6000 Administrative Services (Indirect Cost) 7,693.80
6075 Other Costs. See Provision 25.3a 53,815.46
6600 Supplies/Meetings 3,450.00
7000 Professional Development Travel 18,526.00
7752 Contractual Services-Professional. See Provision 25.3b 8,200.00

Subtotal \$ **91,685.26**

Section 25.2 Appropriations - Insurance, Tax Liabilities, Fringe, Longevity.

GL CODE LINE ITEM

Insurance, Tax Liabilities, Fringe, Longevity 67,793.17

Subtotal \$ **67,793.17**

Total Appropriations \$ **311,984.03**

Section 25.3 General Provisios-END

25.3a Funds to be used for direct services only.

25.3b Funds to be used for the END program only.



Section 26. Project Access Year 2 Revenue

GL CODE LINE ITEM

4124 Project Access 600,311.28

Total Revenue \$ **600,311.28**

Section 26.1 Appropriations-Project Access

GL CODE LINE ITEM

5000 Salaries
5129 Program Coordinator 23,400.00

Subtotal \$ **23,400.00**

6000 Administrative Services (Indirect Cost) 27,622.45
6010 Sub-Recipient 493,445.73
6600 Supplies/Meeting 3,000.00
6641 Rent 6,000.00
6910 Advertising/Media. See Provision 26.3a 7,500.00
7000 Professional Development Travel 4,455.00
7752 Contractual Services- Professional. See Provision 26.3b 30,000.00
8410 Miscellaneous 525.00

Subtotal \$ **572,548.18**

Section 26.2 Appropriations- Insurance, Tax Liabilities, Fringe, Longevity.

GL CODE LINE ITEM

Insurance, Tax Liabilities, Fringe, Longevity 4,363.10

Subtotal \$ **4,363.10**

Total Appropriations \$ **600,311.28**

Section 26.3 General Provisions-Project Access

- 26.3a Upon receipt of further detail on the purpose of this line item, the Tribal Council may reconsider this matter in the form of a budget amendment.
- 26.3b Funds to be used for Project Access only.
- 26.3c The Finance Committee will receive a detailed report of expenditures for this grant at its April 2017 meeting. Report to include the effect of grant on the Subrecipients.

Section 27. BGC Revenue

GL CODE LINE ITEM

4128 BGC 140,000.00
Tentative Grants 52,967.92
4117 BGC-Fees 16,500.00

Total Revenue \$ **209,467.92**

Section 27.1. Appropriations- BGC

GL CODI LINE ITEM

5051 Youth Coordinator/Mentor 17,246.17

5052 Youth Coordinator/Mentor	17,246.17
5053 Youth Coordinator/Mentor	17,246.17
5054 Youth Coordinator/Mentor	17,246.17
5130 P/T Mentor II	14,560.00
5131 P/T Mentor II	14,560.00
5132 P/T Mentor II	14,560.00
5133 P/T Youth Coordinator	7,143.50
5134 P/T Youth Coordinator	7,143.50
5135 P/T Youth Coordinator	7,143.50

Subtotal \$ **134,095.18**

6612 Program Supplies	35,000.00
6641 Rent	18,704.00
8905 Vehicle Operations	8,728.56

Subtotal \$ **62,432.56**

Section Section 27.2 Tax Liabilities

GL CODE LINE ITEM

Tax Liabilities 12,940.18

Subtotal \$ **12,940.18**

Total Appropriations \$ **209,467.92**

Section 28. HUD-VASH Revenue

GL CODE LINE ITEM

4122 HUD-VASH 185,604.00

Total Revenue \$ **185,604.00**

Section 28.1. Appropriations-HUD-VASH

GL CODE LINE ITEM

6000 Administrative Services (Indirect Cost) 20,400.00

6072 Services to Consumers 165,204.00

Total Appropriations- HUD-VASH \$ **185,604.00**

Section 29. Cultural Center Revenue (Deferred Developer's Fee)

GL CODE LINE ITEM

4185 Arrowpoint Deferred Develop's Fee	34,488.60
Total Revenue	\$ 34,488.60

Section 29.1.Appropriations- Cultural Center

GL CODE LINE ITEM	
LOAN-Cultural Center	34,488.60
Total Appropriations- Cultural Center	\$ 34,488.60

Section 30. Community Events Revenue

GL CODE LINE ITEM	
4183 POW WOW (advertisements/donations)	121,000.00
4184 Senior Ms Lumbee	10,000.00
Total Revenue	\$ 131,000.00

Section 30.1 Appropriations- Community Events

GL CODE LINE ITEM	
7000 Professional Development Travel-See Provision 30.2a	5,000.00
7755 Cultural Services	5,000.00
7765 Pow Wow. See Provision 30.2b	121,000.00
Total Appropriations-Community Events	\$ 131,000.00

Section 30.2 General Provisions

- 30.2a Funds will be used for Senior Ms. Lumbee travel only.
- 30.2b A report will be presented to the Finance Committee showing all Income and expenses at the meetings to be held in January, April, July and October.

Section 31 Tribal Council (Unrestricted) Revenue

GL CODE LINE ITEM	
4116-U 37 Stock (Rental generated unrestricted funds)	26,400.00
4187-U PSV (Developer.s Fee)	297,702.78
4188-U First Bank Credit Card	15,000.00
4189 AT&T Backpack Donation	2,000.00
4190 Youth Educational Services Donation	25,000.00
4191 Pow Wow Net Income	42,000.00
Total Revenue	\$ 408,102.78

Section 31.1 Appropriations- Tribal Council

GL CODE LINE ITEM	
6020 General Assistance-See Provision 31.2a	34,000.00

7008 Unrestricted Travel. See Provision 31.2b	79,200.00
8906 Educational Scholarships. See Provision 31.2c	40,000.00
7765 Pow Wow . See Provision 31.2d	16,000.00
8907 Student Conference. See Provison 31.2e	15,000.00
TBD Economic Committee. See Provision 31.2f	3,500.00
8908 Board of Elections. See Provision 31.2g	40,000.00
8910-U Contingency. S Provision 31.2h	168,402.78
8911 Backpack Program	2,000.00
TBD Veterans Travel-Accreditation	10,000.00
Total Appropriations- Tribal Council	\$ 408,102.78

Section 31.2 General Provisions-Tribal Council

- 31.2a Funds to be divided among remaining districts not receiving allocation for a Pow Wow.
- 31.2b Funds to be used for Council and Chairman travel expenditures at the rate of \$75.00 per meeting not to exceed \$300.00 per month.
- 31.2c The Education committee will create a policy for the distribution of scholarships in the amount of five hundred dollars each. The policy will be presented to the Full Council for approval.
- 31.2d Funds will be dispursed equally to support Pow Wows in the areas of Hoke county, Cumberland county, Scotland county and Saddletree community. Funds must be invoiced prior to distribution.
- 31.2e The Education committee will create a policy for the distribution of these funds. A budget will be submitted to the Finance committee prior to expenditure.
- 31.2f Funds to be used to repay monies received from the Economic committee ,
- 31.2g Funds will be paid upon request from the Chair of the Board of Elections. The Board will provide reports in January, April, July and October to the Finance committee showing income and expenses.
- 31.2h Funds will be paid upon request from the Chair of the Finance Committee or a designated member of the Finance Committee.

Section 32 Implementation

This budget and all the provisions included herein shall be adhered to strictly. Should the Executors of this document refuse to implement any portion herein, It must be shown to violate Tribal, State or Federal law.

Section 33 Liability for False Reports to the Tribal Council as the "budgeting body".

If the Chairman or his designee is found to have made any false report with regards to income of the Lumbee Tribe of North Carolina to the Tribal Council or any committee thereof, to defraud the Tribe or any such person, such findings shall be referred to the Tribal Council who will bring forward a complaint to the Supreme Court in accordance with the constitution of the Lumbee Tribe.

Section 34 Saving Clause

In the event that any phrase, provision, part, paragraph, subsection, or section of this ordinance is found by the court of competent jurisdiction to violate the Constitution, laws, or ordinances of the Lumbee Tribe of North Carolina, such phrase, provision, part, paragraph, subsection or section shall be considered to stand alone and the entirety of the balance of the ordinance to remain in full and binding force and effect.

Certification

THIS " CLLO-2016-1006-01 "FISCAL YEAR OCTOBER 1, 2016- SEPTEMBER 30, 2017 LUMBEE TRIBAL BUDGET ORDINANCE", ADOPTED AT A MEETING OF THE TWENTY-ONE (21) MEMBER TRIBAL COUNCIL OF THE LUMBEE TRIBE OF NORTH CAROLINA WHERE 16 MEMBERS WERE PRESENT, CONSTITUTING A QUORUM, THIS THE 6TH DAY OF OCTOBER, 2016 BY A VOTE OF 15 YES, 1 NO, AND 0 ABSTENTION(S).

Terry Hunt Acting Speaker 10-6-16

ATTEST : BILL BREWINGTON DATE
Speaker, Tribal Council of the Lumbee Tribe of North Carolina

Jan Lowery 10-6-16

ATTEST : JAN LOWERY DATE
Secretary, Tribal Council of the Lumbee Tribe of North Carolina

ATTEST: HARVEY GODWID JR. DATE
Chairman, Lumbee Tribe of North Carolina

POSTING

THIS" CLLO-2016-1006-01 "FISCAL YEAR OCTOBER 1, 2016-SEPTEMBER 30,2017 LUMBEE TRIBAL BUDGET ORDINANCE" duly posted on this the 6 day of October 2016.

Belinda Brewer 10-6-16

ATTEST: Belinda Brewer DATE
Tribal Clerk Designee, Lumbee Tribe of North Carolina



**ROLL CALL VOTE RESULTS TO ADOPT
CLLO-2016-1006-01 "FISCAL YEAR OCTOBER 1, 2016 – SEPTEMBER 30, 2017 LUMBEE
TRIBAL BUDGET ORDINANCE"**

15 YES, 1 NO, 0 ABSTENSION(S)

District 1:	LaKishia Sweat	YES
District 2:	Terry Hunt	YES
	Janie McFarland	YES
District 3:	Alton Locklear	ABSENT
	Lesaudri Hunt	YES
District 4:	Jonathan Locklear	YES
District 5:	Bobby Oxendine	YES
	Jarrold Lowery	NO
District 6:	Larry Townsend	YES
	Douglas Locklear	ABSENT
District 7:	Reginald Oxendine	YES
	Jan Lowery	YES
	Bill Brewington	ABSENT
District 8:	Daniel Jones	ABSENT
District 9:	Anita Hammonds Blanks	YES
District 10:	Janet Locklear	YES
District 11:	Frank Cooper	YES
District 12:	Areatha Patterson	YES
	Shelley Strickland	ABSENT
District 13:	William Maiden	YES
District 14:	Barbara Lowery	YES