

LUMBEE TRIBE OF NORTH CAROLINA

CLLO-2008-0522-02

DATE: MAY 22, 2008

TRIBAL COUNCIL CREDIT CARD ORDINANCE

WHEREAS, The Lumbee Tribe of North Carolina ("Lumbee Tribe") is a recognized American Indian Tribe of the State of North Carolina, subject to the Constitution of the Lumbee Tribe of North Carolina ("Tribal Constitution") and its inherent powers of self-government;

WHEREAS, Article VII, Section 1 of the Tribal Constitution delegates all legislative authority to the Tribal Council of the Lumbee Tribe of North Carolina ("Tribal Council"); and

THEREFORE, Be it enacted by the Tribal Council of the Lumbee Tribe of North Carolina this ordinance shall be cited as "*TRIBAL COUNCIL CREDIT CARD ORDINANCE*."

SECTION 1: STATEMENT OF PURPOSE

1. The Tribal Council recognizes that members of the Tribal Council may of necessity require use of a Tribally funded credit card in order to fulfill their duties. The Tribal Council also recognizes the need to establish procedures that govern credit card authorization, documentation and record retention. Such procedures shall be fair, operational and programmatic. The procedures shall assure that the credit card user is accountable for the use of Tribal funds and that the Tribe exercises prudent fiduciary responsibility.
2. The purpose of this Credit Card Ordinance is to establish the procedures necessary to implement and administer credit card use.

SECTION 2: APPLICABILITY

The Tribe's Credit Card Ordinance is applicable to any authorized user (as defined in Section 1: Statement of Purpose). Each authorized user agrees to follow the procedures outlined within this ordinance.

SECTION 3: AUTHORIZED USERS

1. Members of the Legislative Branch of the Lumbee Tribe are authorized users of the Tribal Council Credit Card.
2. Exceptions to this roster of authorized users are admissible only through the written authorization of the Tribal Administrator or designee.
 - a. A list of exceptions shall be distributed at each months meeting of the Tribal Council Finance Committee meeting.
3. With the incorporation of exceptions to this roster of authorized users the ultimate responsibility for any charges incurred by usage of the Tribal Credit Card lies with the individual that make the charge.

SECTION 4: ALLOWABLE AND ALLOCABLE EXPENSES

Expenses allowable via the Tribal Council Credit Card are restricted to emergency expenses such as travel, lodging, registration, fuel, vehicle rental, equipment or any other expense that can not be paid by a purchase order or requisitioned by the Lumbee Tribe's Procurement Officer.

SECTION 5: RECONCILIATION OF BILLING FOR THE TRIBAL COUNCIL CREDIT CARD

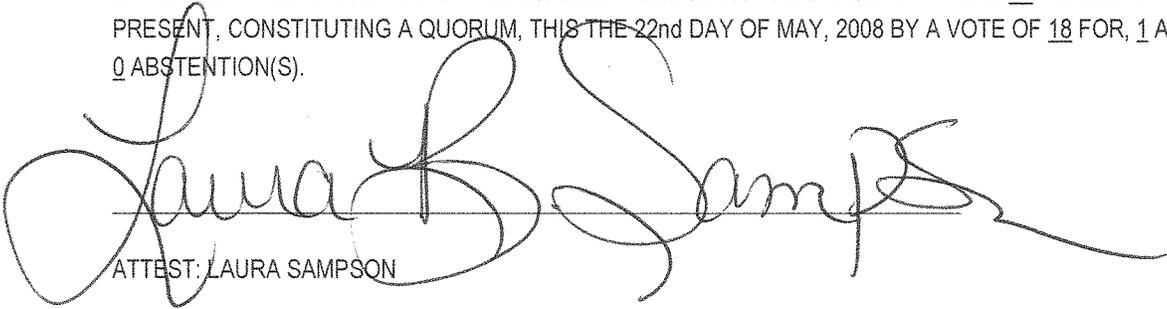
It is required that the Office of Accounting issue payment on a monthly basis for any outstanding charges appearing on the Tribal Credit Card. No charges should be outstanding and due to the issuer of the Tribal Credit Card for a period in excess of 25 days. This ordinance avoids use of Federal or Tribal funding in the unnecessary payment of accruing interest on the Tribal Council Credit Card.

SECTION 6: MONTHLY CREDIT CARD STATEMENTS

A copy of each month's statement for Tribal Council credit cards shall be included in the monthly finance statements presented at the monthly Tribal Council Finance Committee meeting.

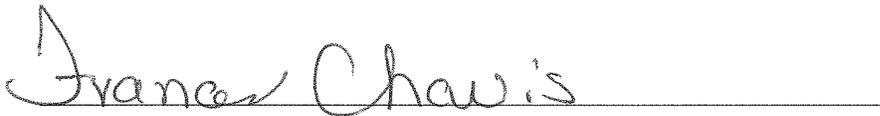
CERTIFICATION

THIS "**TRIBAL COUNCIL CREDIT CARD ORDINANCE**", CLLO-2008-0522-02, ADOPTED AT A MEETING OF THE 21-MEMBER TRIBAL COUNCIL OF THE LUMBEE TRIBE OF NORTH CAROLINA WHERE 19 MEMBERS WERE PRESENT, CONSTITUTING A QUORUM, THIS THE 22nd DAY OF MAY, 2008 BY A VOTE OF 18 FOR, 1 AGAINST, 0 ABSTENTION(S).



ATTEST: LAURA SAMPSON

Speaker, Tribal Council of the Lumbee Tribe of North Carolina



ATTEST: FRANCES CHAVIS

Secretary, Tribal Council of the Lumbee Tribe of North Carolina

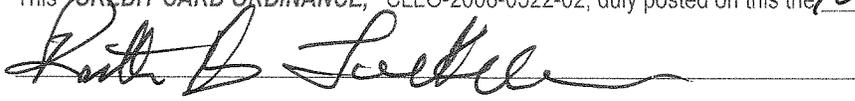


James E. Goins Date

Chairman, Lumbee Tribe of North Carolina

POSTING

This "CREDIT CARD ORDINANCE," CLLO-2008-0522-02, duly posted on this the 18th day of JUNE, 2008.



Ruth B. Locklear Date

Tribal Clerk, Lumbee Tribe of North Carolina

**ROLL CALL VOTE RESULTS TO ADOPT
CLLO-2008-0522-02, "TRIBAL COUNCIL CREDIT CARD ORDINANCE"
18 YES, 1 NO, 0 ABSTENSION(S)**

District 1:	Audrey Revels Hunt	YES
District 2:	Sharon Hunt	YES
	Larmari Louise Mitchell	YES
District 3:	Laura B. Sampson	YES
	Pam Spaulding	YES
District 4:	Helen H. Locklear	YES
District 5:	Kernice Lee Locklear	YES
	John Lowery	ABSENT
District 6:	Frances Chavis	YES
	Larry Anthony Chavis	YES
District 7:	Ray Littleturtle	NO
	James Harold Locklear	YES
	Wendy Moore-Graham	YES
District 8:	Steve Sampson	YES
District 9:	James Taft Smith	YES
District 10:	Bradley McMillian	YES
District 11:	Richard Locklear	YES
District 12:	Furnie Lambert	YES
	Shelley Strickland	YES
District 13:	Ricky Burnett	ABSENT
District 14:	Welford Clark	YES