



6984 Hwy 711 W.  
PO Box 2709  
Pembroke NC 28372  
910-521-7861

## Disaster Recovery Housing Checklist

1. \_\_\_\_\_ Copy of Applicant's Tribal Enrollment Card
2. \_\_\_\_\_ Copy of Applicant's Picture ID
3. \_\_\_\_\_ Copy of Social Security Cards for all household members
4. \_\_\_\_\_ Copy of Birth Certificates for all household members age 16 or older
5. \_\_\_\_\_ Proof of income for all household members
6. \_\_\_\_\_ Proof of Disability (If applicable)  
\*\*\* If handicap accessibility is needed, a letter from your doctor will be required.
7. \_\_\_\_\_ Criminal Record Check (Everyone in household 18 and over)
8. \_\_\_\_\_ Copy of bank statements of all household members
9. \_\_\_\_\_ Proof of all assets (Title or registration of vehicles, motorcycles, boats, etc.)
10. \_\_\_\_\_ Copy of all Deed to Property and/or Filed Lifetime Rights and/or Mobile Home Title/Bill of Sale
11. \_\_\_\_\_ Copy of Power of Attorney (If applicable)
12. \_\_\_\_\_ All FEMA and Insurance Documentations (Award letters or Denials)

**\*\*Application will not be processed until ALL documents are obtained by the Housing Department**  
**\*\*APPLICATIONS ARE TAKEN ON MONDAY – FRIDAY 8AM-4:30PM**